

Appendix 1 - Equality, Diversity, Cohesion and Integration Screening



As a public authority we need to ensure that all our strategies, policies, service and functions, both current and proposed have given proper consideration to equality, diversity, cohesion and integration.

A **screening** process can help judge relevance and provides a record of both the **process** and **decision**. Screening should be a short, sharp exercise that determines relevance for all new and revised strategies, policies, services and functions.

Completed at the earliest opportunity it will help to determine:

- the relevance of proposals and decisions to equality, diversity, cohesion and integration.
- whether or not equality, diversity, cohesion and integration is being/has already been considered, and
- whether or not it is necessary to carry out an impact assessment.

Directorate: Adult Social Care	Service Area: Assistive Technology
Lead person: Elizabeth Ward	Contact number: 3783311

1. Title: Release of capital monies for the provision of minor adaptations to private properties.

Is this a:

Strategy / Policy

 Service / Function

 Other

If other, please specify

2. Please provide a brief description of what you are screening

Adult Social Care provide an on-going programme of adaptations to private properties, where works are not eligible for a Disabled Facilities Grant either because of low cost (under £1,000) or by being of a temporary nature. The service is provided following identification, though assessment, of older and disabled people whose risk of loss of independence can be reduced by minor environmental modifications at home or by the provision of an overhead ceiling hoist. The service is required to continue to meet the Council's duties. It also contributes to the Council's prevention strategy, facilitates reduction in admissions and discharges from hospital.

This programme is for citizens of Leeds living in owner occupied, Housing Association and private rented accommodation. An equal service is provided by Housing Leeds for LA tenants.

Approval is currently being sought to release capital monies for the scheme to continue for the year 2015-2016.

3. Relevance to equality, diversity, cohesion and integration

All the council's strategies/policies, services/functions affect service users, employees or the wider community – city wide or more local. These will also have a greater/lesser relevance to equality, diversity, cohesion and integration.

The following questions will help you to identify how relevant your proposals are.

When considering these questions think about age, carers, disability, gender reassignment, race, religion or belief, sex, sexual orientation and any other relevant characteristics (for example socio-economic status, social class, income, unemployment, residential location or family background and education or skills levels).

Questions	Yes	No
Is there an existing or likely differential impact for the different equality characteristics?		X
Have there been or likely to be any public concerns about the policy or proposal?		X
Could the proposal affect how our services, commissioning or procurement activities are organised, provided, located and by whom?		X
Could the proposal affect our workforce or employment practices?		X
Does the proposal involve or will it have an impact on <ul style="list-style-type: none"> • Eliminating unlawful discrimination, victimisation and harassment • Advancing equality of opportunity • Fostering good relations 		X X X

If you have answered **no** to the questions above please complete **sections 6 and 7**

If you have answered **yes** to any of the above and;

- Believe you have already considered the impact on equality, diversity, cohesion and integration within your proposal please go to **section 4**.
- Are not already considering the impact on equality, diversity, cohesion and integration within your proposal please go to **section 5**.

4. Considering the impact on equality, diversity, cohesion and integration

If you can demonstrate you have considered how your proposals impact on equality, diversity, cohesion and integration you have carried out an impact assessment.

Please provide specific details for all three areas below (use the prompts for guidance).

- **How have you considered equality, diversity, cohesion and integration?** (**think about** the scope of the proposal, who is likely to be affected, equality related information, gaps in information and plans to address, consultation and engagement activities (taken place or planned) with those likely to be affected)

The service is tenure related but with an equal and equivalent service provided by

Housing Leeds for their own tenants.

The activity is within the scope of the Forum for Health Innovative Technology and Equipment (FITE – a development from the Equipment Users Advisory Group). This group represent users and carers views at the Leeds Community Equipment and Telecare Partnership Board, a range of strategic and operational meetings including Assisted Living Leeds Project Boards and groups and the Adaptations Strategy Group. This group have been briefed on this Delegated Decision Report.

The Leeds Community Equipment and Telecare Partnership Board with representation from all stakeholders, will be briefed on this Delegated Decision Report at the 5th May Board and any feedback regarding operational delivery acted on.

The service is provided equally to all geographical areas of Leeds.

- **Key findings**

(think about any potential positive and negative impact on different equality characteristics, potential to promote strong and positive relationships between groups, potential to bring groups/communities into increased contact with each other, perception that the proposal could benefit one group at the expense of another)

Minor adaptations and overhead ceiling hoists are provided free at the point of delivery for all citizens in Leeds irrespective of tenure and to the same service standards and therefore there are no potential negative impacts from the decision to be taken.

- **Actions**

(think about how you will promote positive impact and remove/ reduce negative impact)

To use information from consultation and from representations and complaints in reviewing the service delivery processes and performance and to consult with service users and carers on proposals for improvements.

5. If you are *not* already considering the impact on equality, diversity, cohesion and integration you *will need to carry out an impact assessment*.

Date to scope and plan your impact assessment:	
Date to complete your impact assessment	
Lead person for your impact assessment (Include name and job title)	

6. Governance, ownership and approval

Please state here who has approved the actions and outcomes of the screening

Name	Job title	Date
Elizabeth Ward	Head of Service	5 April 15

7. Publishing

This screening document will act as evidence that due regard to equality and diversity has been given. If you are not carrying out an independent impact assessment the screening document will need to be published.

Please send a copy to the Equality Team for publishing

Date screening completed	5 4 15
Date sent to Equality Team	
Date published (To be completed by the Equality Team)	